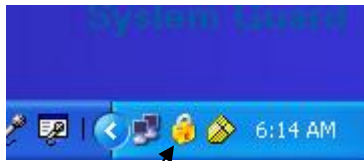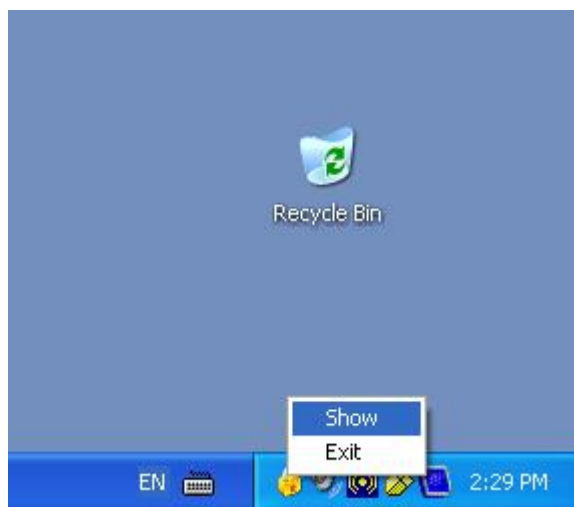# i8 Lock Drive

User Guide

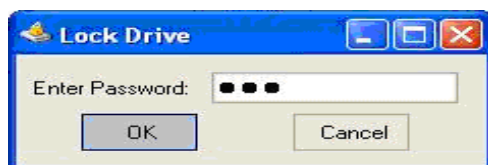# Version 1.1

1. Accessing i8 Lock Drive

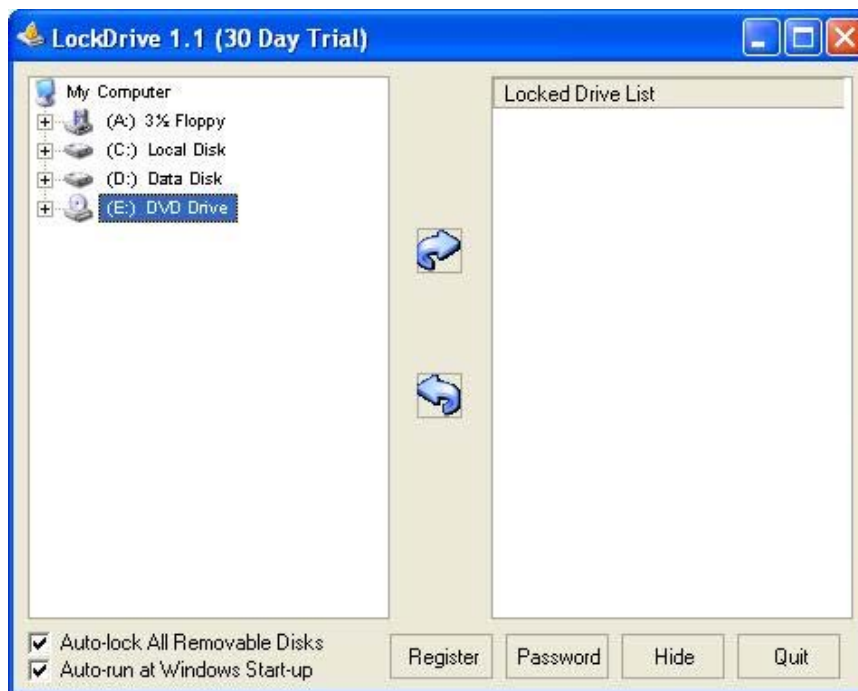To access i8 Lock Drive, go to the Windows Taskbar and click on the icon with the lock.

After clicking the icon, you will be given an option to either **Show** or **Exit** i8 Lock Drive.

Select **Show** to access i8 Lock Drive configuration settings. You will be prompted to enter a password.

For best security practice, it is recommended that passwords be made up of a combination of numerals, characters, and symbols.
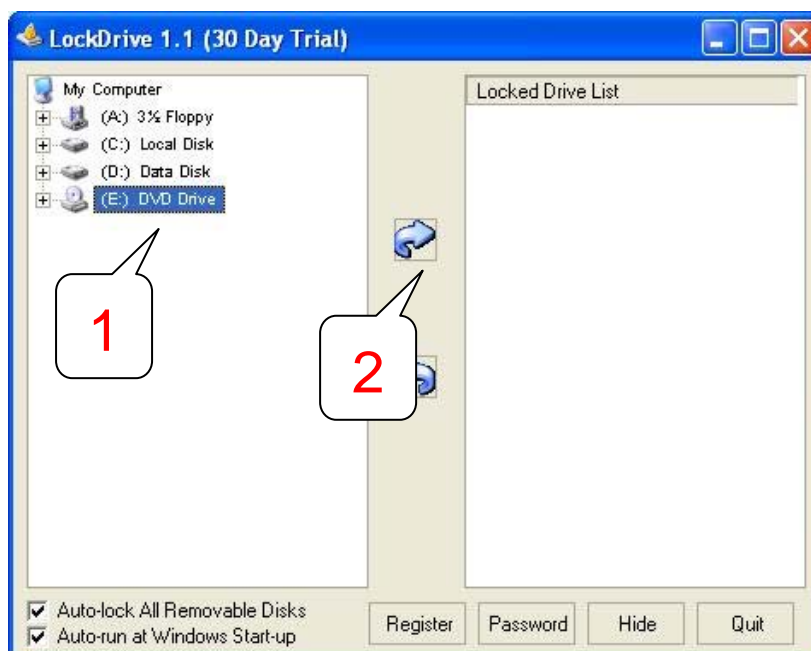
2. Configuration Settings

On the left, all drives are listed – you can also expand any drive letter to reveal the folders contained within that drive.
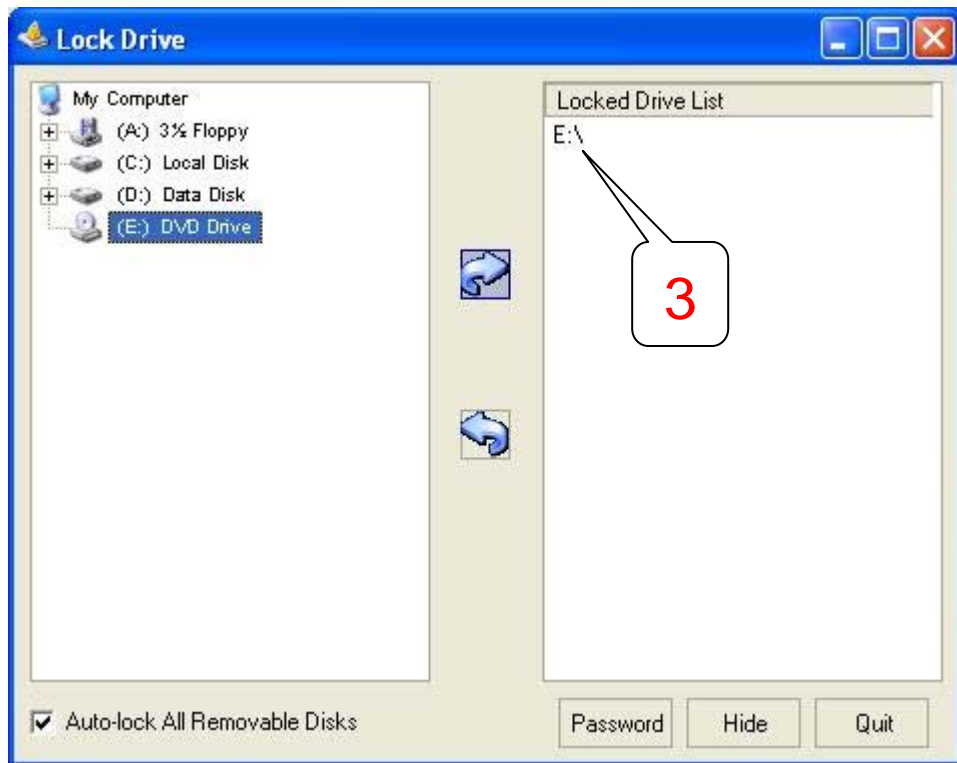
On the right, all drives and folders that have been made **Read Only** will be listed.

To make a Drive **Read Only**,

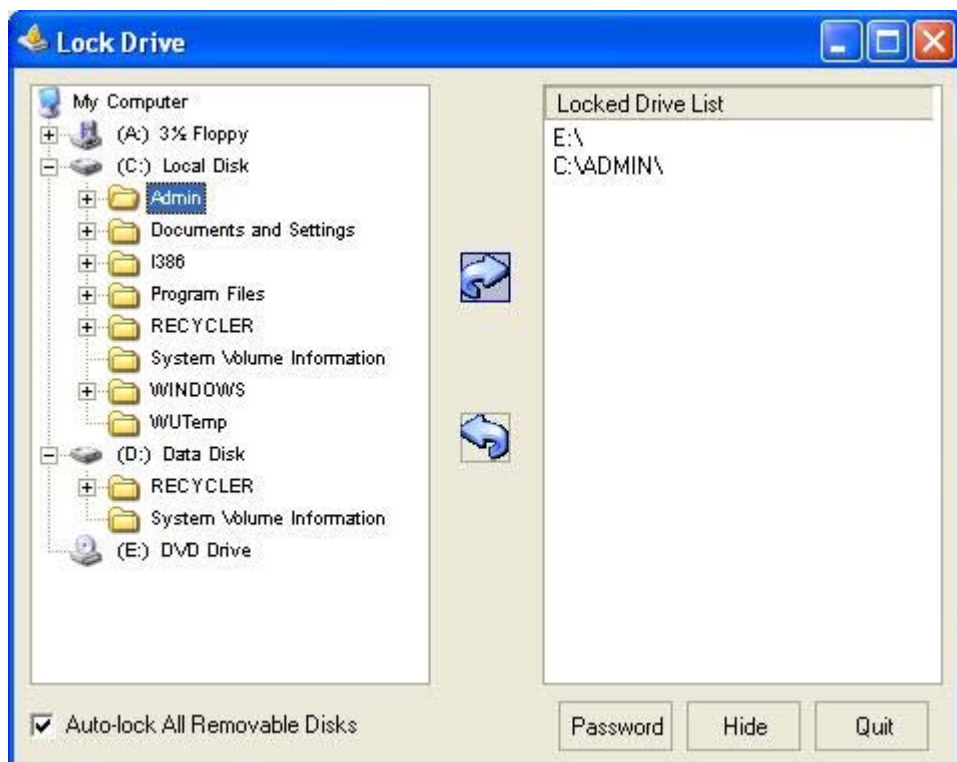>1 – Select the relevant Drive on the left – it will then be highlighted.
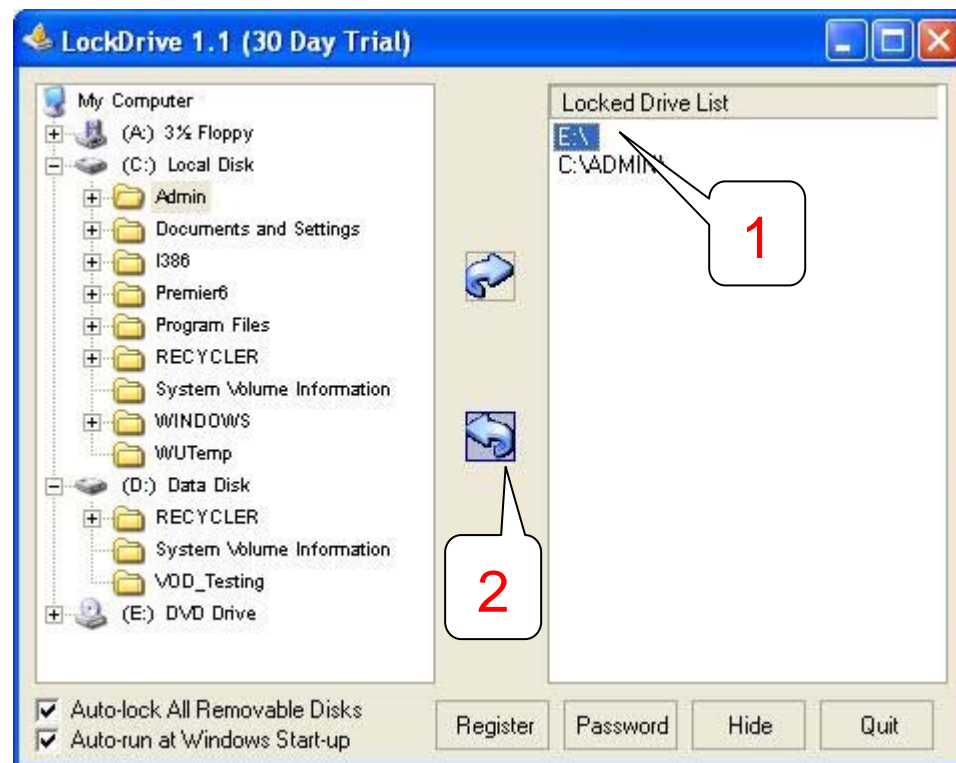
>2 – Select the Top Arrow

>3 – The Drive will then be added to the right column which is the Locked Drive list.

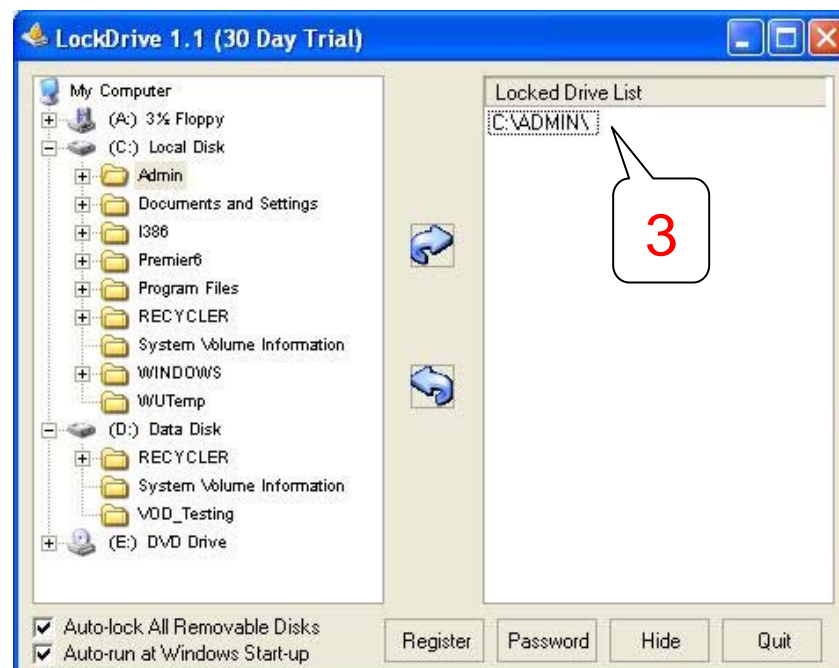To make a **Folder Read Only** – just follow the same procedure as above.

To make a Locked Drive/Folder **Read/Write**.

>1 – Select the relevant Drive/Folder on the right – it will then be highlighted.

>2 – Select the Bottom Arrow

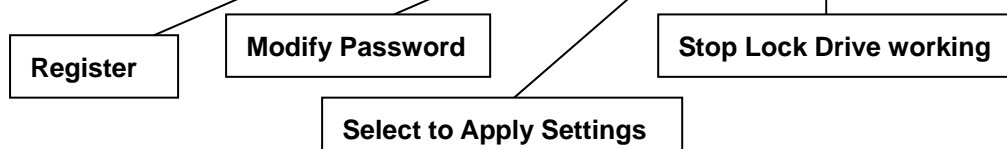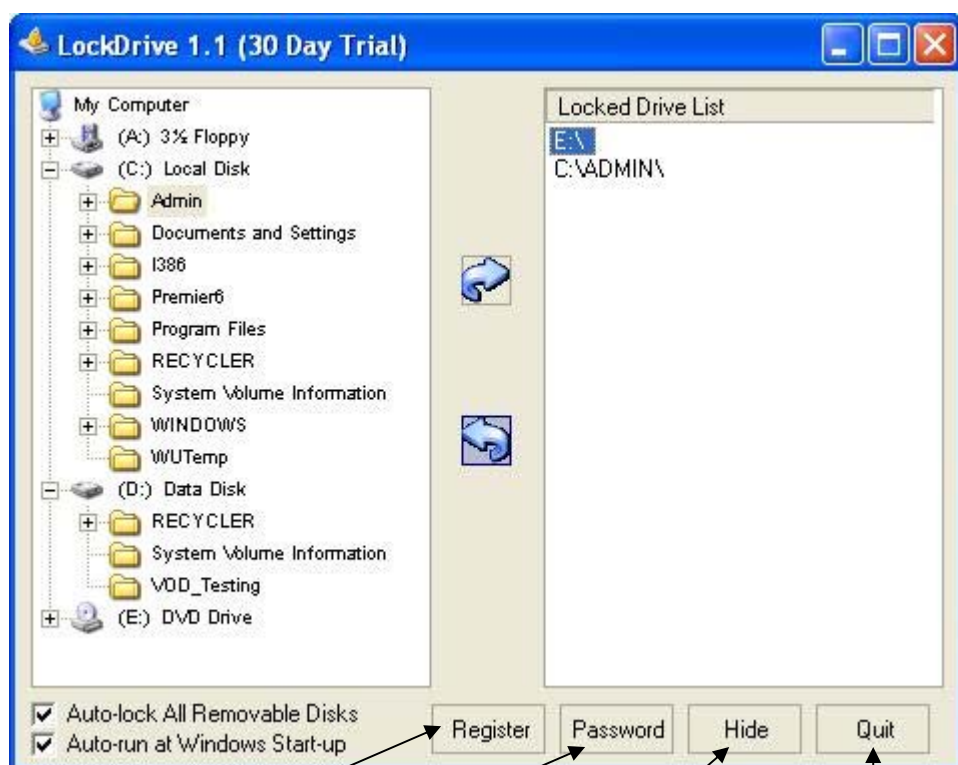>3 – The Drive will then be removed from the Locked Drive list.

3. Miscellaneous

Selecting CD-ROM/DVD or Floppy Drives may prompt a warning message such as "Please insert a Disk into CD-ROM Drive". Just click the warning messages, and then the drive letter will be highlighted.

To modify the i8 Lock Drive password, select **>Password**. A dialogue box will then pop-up. Enter the Old Password, then type in the New Password - >Confirm the Password.

WARNING – When you have changed the settings of the i8 Lock Drive – select **>Hide** to apply settings. If you select **>Quit** – then the Lock Drive program will not protect the computer.

For controlled environments, it is recommended that the **>Auto-lock All Removable Disks** option is selected in order to lock USB and Firewire drives etc.

You can also select the option to Auto-run at Windows Start-up

4. Technical Support

For technical support go to the i8 technologies web site at:

http://www.i8tech.com