FisCalendar 1.1.0

an Excel application by Newbex

Welcome to FisCalendar

FisCalendar is a Microsoft Excel application for configuring and printing calendars for any fiscal year, with automatic display of statutory holidays and day-of-year. It is designed primarily for people with accounting responsibilities.

FisCalendar requires Microsoft Excel 2003 or later, and a compatible Microsoft Windows operating system.
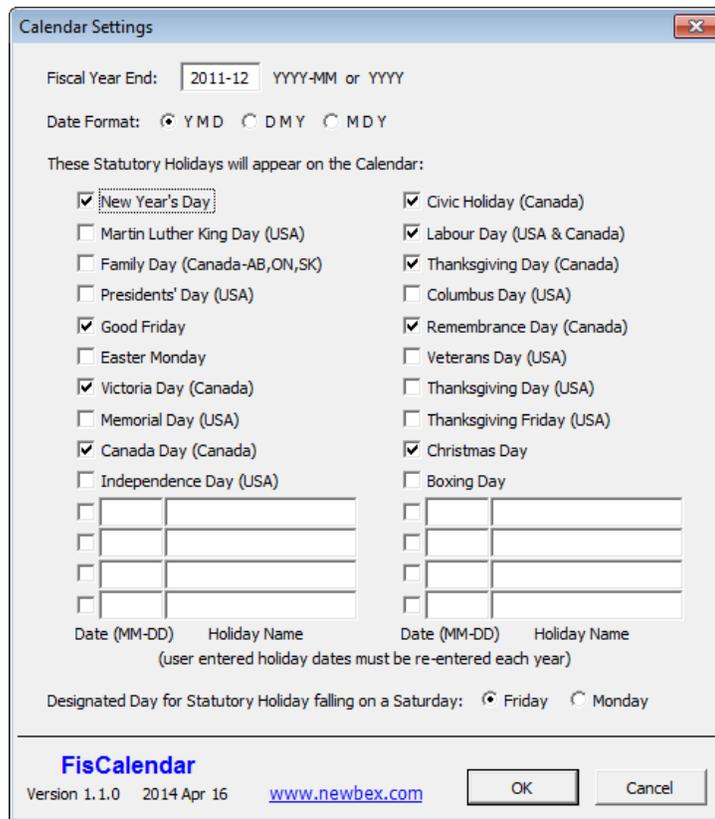
Installing FisCalendar

To install FisCalendar, simply copy its file to a handy place on your computer or server. No external files are ever created, so uninstalling is just as convenient if you choose to do so.
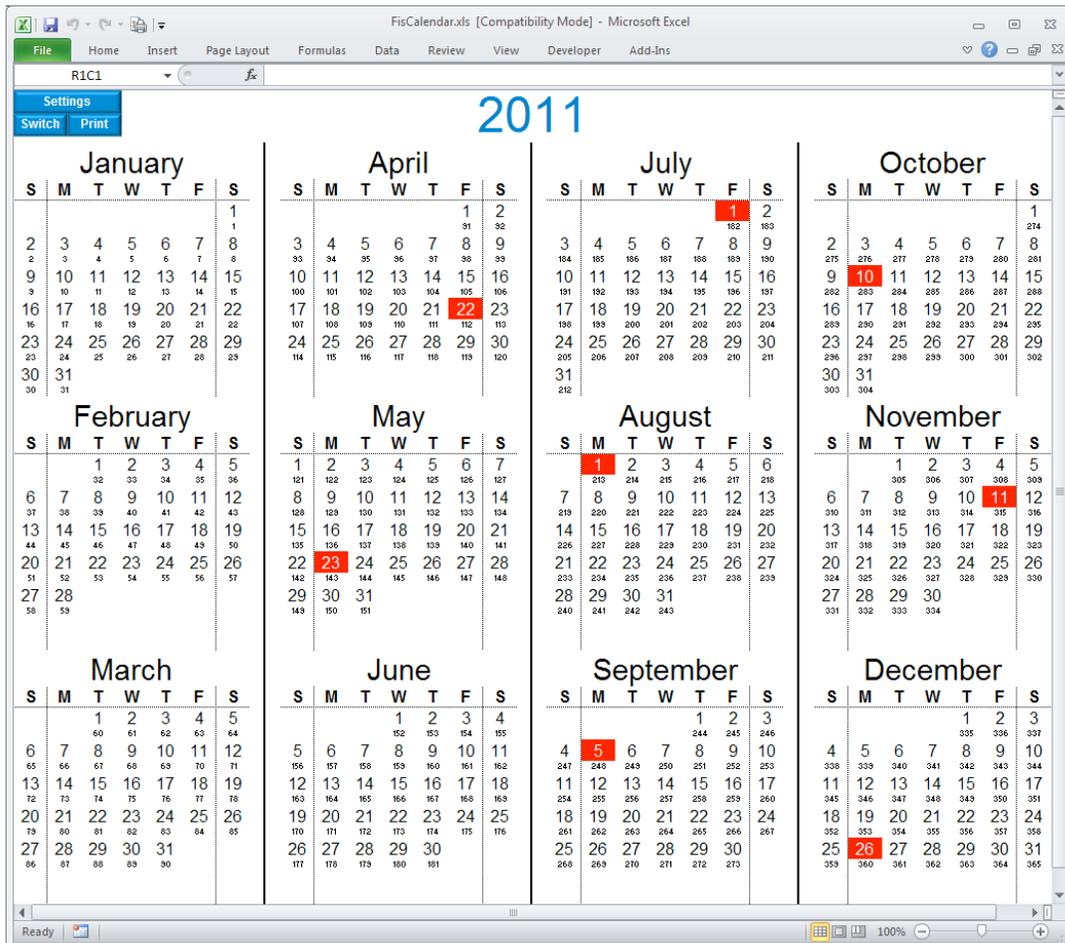
Using FisCalendar

1. Double-click the FisCalendar icon to open it, then click the Settings button.
2. Configure the calendar as desired, then click OK.
3. Choose horizontal or vertical layout using the Switch button, then select Print.

Calendar Settings

- **Fiscal Year End** - The year and month of the next fiscal year end, normally the last month in a quarter.
- **Date Format** - Your preferred format for dates in FisCalendar.
- **Statutory Holidays** - These appear on the calendar as white text on a red background. In addition to the most common statutory holidays in Canada and the USA, up to eight user-defined holidays may be set. User-defined holiday dates should be updated each year.
- **Designated Day** - Determines if the designated weekday for a statutory holiday falling on Saturday is the Friday before or the Monday after. Holidays falling on Sunday are always moved to the Monday after.

Calendar Settings

Fiscal Year End: 2011-12   YYYY-MM or YYYY

Date Format: ⦿ Y M D   ◯ D M Y   ◯ M D Y

These Statutory Holidays will appear on the Calendar:

- ☑ New Year's Day
- ☐ Martin Luther King Day (USA)
- ☐ Family Day (Canada-AB,ON,SK)
- ☐ Presidents' Day (USA)
- ☑ Good Friday
- ☐ Easter Monday
- ☑ Victoria Day (Canada)
- ☐ Memorial Day (USA)
- ☑ Canada Day (Canada)
- ☐ Independence Day (USA)

- ☑ Civic Holiday (Canada)
- ☑ Labour Day (USA & Canada)
- ☑ Thanksgiving Day (Canada)
- ☐ Columbus Day (USA)
- ☑ Remembrance Day (Canada)
- ☐ Veterans Day (USA)
- ☐ Thanksgiving Day (USA)
- ☐ Thanksgiving Friday (USA)
- ☑ Christmas Day
- ☐ Boxing Day

Date (MM-DD)   Holiday Name   Date (MM-DD)   Holiday Name

(user entered holiday dates must be re-entered each year)

Designated Day for Statutory Holiday falling on a Saturday: ⦿ Friday   ◯ Monday

FisCalendar
Version 1.1.0   2014 Apr 16   www.newbex.com   OK   Cancel

Calendar Settings Dialog

Annual Calendar - Horizontal (Screen View)

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Year Ending 2012 Mar 31

April · **July** · **October** · **January**

May · **August** · **November** · **February**

June · **September** · **December** · **March**

Fiscal Calendar - Horizontal (Print View)

Year Ending 2012 Mar 31

April · **May** · **June**

July · **August** · **September**

October · **November** · **December**

January · **February** · **March**

Fiscal Calendar - Vertical (Print View)

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Cautions

• Excel macro security level must be set to low or medium for FisCalendar to function.

Version History

Version 1.1.0 (April 16, 2014)

• Added eight user-settable holidays. Removed four seldom-used holidays.

Version 1.0.3 (June 3, 2011)

• Workaround for Excel 2010 issue on first launch.

Version 1.0.2 (May 27, 2011)

• Changed to freeware.

Version 1.0.1 (April 20, 2011)

• Misc. minor improvements for public release.

Version 1.0 (April 11, 2011)

• Initial release.

Distribution And License Agreement

FisCalendar is free.

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Contacting Newbex

You can always get the latest versions of our products, and news updates at Newbex's Web Site: http://www.newbex.com/

To get support on FisCalendar, or for any other communication either visit the online contact page at: http://www.newbex.com/contact.php

or email us at this email address: feedback@newbex.com

Please let us know what you think of FisCalendar. Your comments or suggestions for a current product or future Excel application are always welcomed.